

# Scope of Work

---

*Private Plan Change: Coastal Hazard Provisions*

---

**Coastal Ratepayers United Inc**

**June 2023**

---

## PURPOSE

---

Coastal Ratepayers United Inc. (CRU) is seeking the services of a professional planner to prepare a Private Plan Change under Schedule 1, Part 2 of the Resource Management Act 1991.

The objective of the Private Plan Change is to implement coastal hazard management provisions in accordance with the New Zealand Coastal Policy Statement 2010 (NZCPS) in the Kāpiti Coast District Plan 2021.

For the work, “provisions” is as per RMA Section 32(6)(a) -

*provisions means,—*

*(a) for a proposed plan or change, the policies, rules, or other methods that implement, or give effect to, the objectives of the proposed plan or change:*

---

## BACKGROUND

---

On 24 July 2014, the Kāpiti Coast District Council resolved to (attached as Appendix 1);

*...withdraw from the PDP<sup>1</sup> the coastal management hazard areas on the plan maps along with the associated policy section and rules, and clarify the parts of the operative district plan [1999] which provide stop-gap coverage relating to coastal hazards...*

And

*...At an appropriate time (or times) the Council proceeds with a variation (or variations) to include suitable and relevant policy, methods and rules in the PDP to address the district's coastal hazards per the NZCPS, the RPS and best practice.*

The “stop-gap coverage” (referred to above, first paragraph) from the operative district plan 1999 was determined by the Council and is attached as Appendix 2.

However, a plan variation was not undertaken prior to the PDP becoming operative (and has not been prepared or notified to date), and therefore, a private plan change application under RMA Schedule 1, Part 2 is to be prepared and submitted by CRU in fulfilment of the requirement of the resolution (referred to above, second paragraph).

---

<sup>1</sup> PDP – the Proposed District Plan 2012 which has become the Operative District Plan 2021.

---

## ROLES

---

Coastal Ratepayers United Inc. will undertake the functions of the applicant, project manager and liaison with third parties, including the Kāpiti Coast District Council, concerning any documentation and/or queries required by the supplier to undertake the preparation of the private plan change.

The Kāpiti Coast District Council will receive and process the application.

The supplier will provide all necessary documentation as provided for under the Deliverable specified below.

---

## OPERATIVE KĀPITI COAST DISTRICT PLAN 2021

---

The coastal hazard plan change provisions will integrate with the operative plan which can be accessed at

<https://www.kapiticoast.govt.nz/your-council/forms-documents/district-plan/operative-district-plan-2021/>

and relate to the relevant mapped features: Extent of the Coastal Environment, Natural character features in the Coastal Environment and, District Plan 1999 Features.

However, it is to be recognised that the coastal hazard provisions of the operative district plan 1999 (attached as Appendix 2) and the mapped District Plan 1999 Features (in the above-linked files) were both developed under the NZCPS 1994 and are therefore inapplicable in substance and/or merit to NZCPS 2010.

---

## DELIVERABLE 1

---

The development of coastal hazard provisions for the Kāpiti District in accordance with NZCPS 2010 based on the Department of Conservation (2017), *NZCPS 2010 guidance note: COASTAL HAZARDS, Objective 5 and Policies 24, 25, 26 and 27* (attached as Appendix 3).

The development of the provisions is to include completion of RMA Section 32 requirements, following best practice, taking into account the Australian/New Zealand Standard AS/NZS ISO 31000:2009 (ISO 2009).